

ParcelHome 3 – Free standing installation.

Caution:

Digging: the installation of the ParcelHome unit in the ground requires digging and could lead to damage if you hit a cable or pipe. Installation should be performed by an experienced person or a professional.

Weight: the box weighs 25kg and should be securely positioned at all times. Dropping the box may cause an injury and cause damage to the surfaces or to the box itself. The installer will need to carry the box when placing on the foot.

Digging surface: This is for soil only, please send an email at: pilot@parcelhome.com for other types of surface.

Before digging, we strongly recommend that you review videos on how to dig holes for pole placement. There are many techniques depending on the soil and the tools you have at hand, you can use an auger or post hole digger, combined with concrete, or depending on the softness of the ground, you can use hammer the anchor in after having bored a small hole.



Principle

The ParcelHome 3 will be attached to a foot which is attached to an anchor (pin). You will insert the anchor and the foot into the soil and then attach the ParcelHome 3 unit above it.

It is essential that the foot be horizontal as otherwise the box may not close well in the future.

Requirements

For the free-standing unit, you will need:

- 1) A working ParcelHome unit (provided)
- 2) A foot bolted to an anchor and nuts (provided)
- 3) A spirit or bubble level (not provide)
- 4) A small power tool (not provided)
- 5) The material required for digging a hole.

Step 1: Choose where to place your box

- 1) Accessibility:
The box should typically be visible from the street so the delivery people can find it quickly.
- 2) Light
The ParcelHome 3 is charged by solar power. Only the topsheet needs to receive light for the unit to work. The box does not require direct sunlight, but should be placed in an area where it can directly see a significant amount of sky – if you are looking from where the box will be, 110cm above the ground, you should have at least 25% of sky or sun reflection on light-coloured buildings. If no such spot is available, the box will likely work, but please choose one of the best-lit areas of your property. As a rule of thumb, areas where plants grow well work.
- 3) Areas to avoid:

- Areas where they may obstruct passage on the street
 - Indoor or roofed areas (e.g. inside a shed or an open shed)
 - Places which are often damp
 - Places where moss grows (close to the level of the top sheet of the box)
- 4) Size and surface type
You need a patch of soil where you can dig. Dense soil is preferred to insert the anchor. Make sure that there are no pipes or electric cables.

Step 2: Switch the box on

- 1) Check if the box is switched off: you should have no response from the keypad. If the keypad is responsive you can skip to the next step.
- 2) Remove the plug on the underside of the box, on the left when the door is facing you.
- 3) Pull the switch towards you if the door is facing you.
- 4) After 30-45s the box will flash a green ready light. After that time, you should be able to push the keypad, after pressing 6 digits you should get an "error" sign.
- 5) If the box is unresponsive or does not follow the described pattern, please switch it off and on again and follow the procedure from step 3. Please contact pilot@parcelhome.com if the problem persists.
- 6) Place the plastic plug back into place as this will protect the connectors from water, rodents and dust.

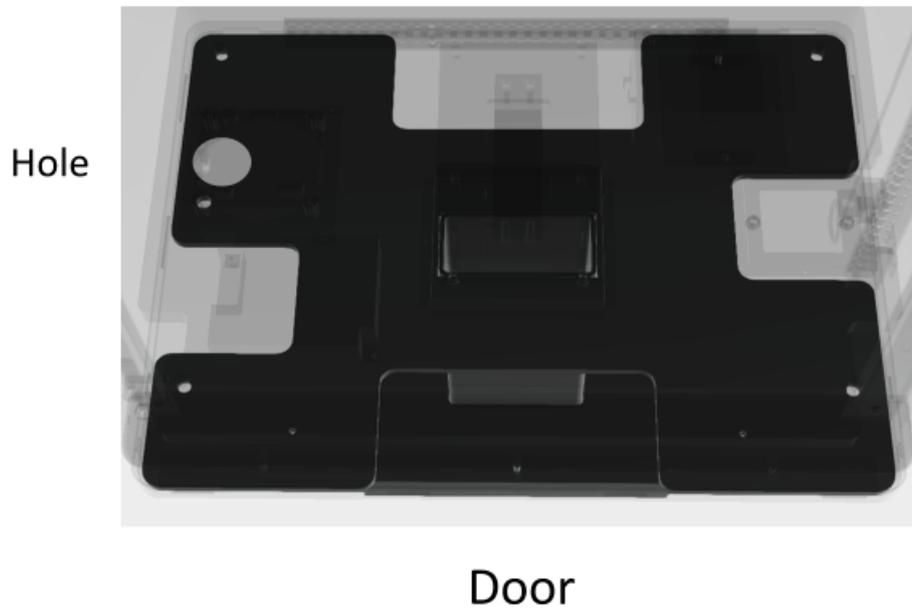
Step 3: Test your ParcelHome

- 1) Download the myParcelHome app, open it and enter the phone number which you have provided to us.
- 2) Make sure your Bluetooth connection is on.
- 3) Your box should appear in blue. If not make sure that you have used the same mobile phone that you provide to us and check the settings. If the problem persists, please send an email to pilot@parcelhome.com
- 4) Your box should be marked as "connected".
- 5) Press the blue button on the app. The red light should blink.
- 6) Press the blue button again. The green light should blink and the box should open.

Step 4: Dig a hole and place the foot.

- 1) We only advise experienced people or professionals dig holes. A few words of caution:
 - a. It is paramount that the box be vertical for good operation.
 - b. On hard soils, the stability of the structure around the anchor is crucial to maintain it in place. If you dig a hole which is too wide, you may soften the soil significantly and could need concrete to stabilize it.
 - c. The anchor is significantly smaller than a pole and is shaped so that with enough force the anchor can penetrate in the ground on semi-hard soils.
 - d. If your soil is very soft, you should open the arms of the pin slightly so that they enter the soil sideways.

- 2) Locate the indentation on the foot. The indentation needs to be where the switch of the box is, i.e. on the left hand side when you face the door of the box.



- 3) Place the anchor with the foot atop.
- 4) Use your spirit/bubble level to make sure the box is perfectly horizontal.

Step 5: placing the box on the foot.

- 1) Open the box with your app.
- 2) Remove the 4 screws of the transparent bottom stand of the box.
- 3) Locate the 4 holes to bolt onto the foot
- 4) Bolt the 4 holes
- 5) Place the transparent bottom stand back into place and screw it in place.

Congratulation! Your box is ready.